

## **2026 Covington Makers Markets – May 9 and Sept. 12, 2026 Vendor Agreement - REVISED**

1. **Qualifying Vendors:** In partnership with the City of Covington, the Covington Chamber’s Covington Makers Markets welcome makers, creators, bakers, crafters, artists, artisans, as well as nonprofits, service clubs, commercial businesses, and MLMs. The focus is on family-friendly fun and economic success for our vendors. We highly encourage nonprofits, commercial businesses, and MLMs to offer a family-friendly activity or a giveaway at their booth to encourage market visitors to engage with them.
2. **Applications and Payments:** Applications and payments must be received by vendors by April 17, 2026 for the May 9, 2026 market, and by August 21, 2026 for the September 12, 2026 market.
3. **Confirmation of Application Acceptance or Rejection:** Acceptance of each vendor application is at the Covington Chamber’s sole discretion. Reasons for an application being rejected include but are not limited to: a category being full and a vendor’s market history with us (e.g., previous “no shows,” failure to follow market rules, etc.) You will be notified within two business days of the status of your application.
4. **No Refund Policy:** Once an application has been approved, vendor booth fees are non-refundable, even if the vendor cancels or fails to show up at the event. It is your responsibility to double-check your schedule and the event date to ensure there is no overlap. We do not offer refunds if you are double-booked.

Exceptions: (1) If the event is canceled by the Covington Chamber or the City of Covington, vendor booth fees will be reimbursed, but the Covington Chamber shall owe no other monies or damages to the vendor. (2) If a vendor is a “no show,” they will not be invited back. If we decline a vendor’s application, we will refund their booth fee within two business days minus the credit card processing fee Stripe charges us.

5. **Insurance:** All participating vendors are responsible for their own general liability insurance coverage for this event with a minimum limit of \$1,000,000 per occurrence. The Covington Chamber of Commerce and City of Covington should be listed as additional insureds. Vendors should be prepared to provide this upon request. Vendors who already have general liability insurance for their business should ask their insurance agent or company for a declarations page. As an alternative, vendors can purchase “day of” insurance from reputable event insurance companies online.
6. **Location:** The May 9 and Sept. 12, 2026 events will be held on the Town Center Lawn, 17070 SE Wax Rd., Covington, WA 98042, across the street from Founders Park.

7. **Schedule:** Each event is outdoors, rain or shine, and scheduled from 10 a.m. to 4 p.m. Vendors should be set up no later than 9:30 a.m., and their booths should be torn down and removed from the site by 5 p.m. Event hosts will provide more detailed instructions prior to the event. All rules and set-up timelines will be adhered to. Vendors who do not follow the rules will not be invited back.
8. **Booths, canopies and weights:** 10x10' and 10x20' booth spaces are available for purchase. **Vendors are responsible for providing their own tables, chairs, canopies, and weights.** A canopy is required for all booths. For safety reasons, each leg of the canopy should be secured with weights of 20 pounds or more. Weights must remain on the canopy legs from the time the canopy is set up until the time it is taken down.
9. **Booth placement:** Covington Chamber members and sponsors will receive premium placement at the market. We will assign booth spaces to members. It will be up to each vendor to arrive on time to get set up. Chamber members may begin set-up at 8 a.m. All other vendors may begin set-up at 8:30 a.m. **EARLY SET-UP WILL NOT BE ALLOWED WITHOUT PRIOR APPROVAL.** **We will vet vendors when they apply to ensure we don't have too many of one type of vendor (e.g., jewelry, candles, tumblers), but we cannot guarantee there will be no duplication.**
10. **Pricing:** Booth prices for this year's events are as follows:

**Nonmember vendor pricing:**

- 10x10' = \$100
- 10x20' = \$180
- 10x10' commercial vendors = \$200 (new category this year)

**Member vendor pricing:**

- 10x10' = \$80
- 10x20' = \$140
- 10x10' commercial vendors = \$150 (new category this year)

**Food trucks and youth pricing (under age 18): \$50**

Not sure what category you're in? Contact us at [admin@covingtonchamber.org](mailto:admin@covingtonchamber.org).

11. **Health, sanitation, rules and regulations:** All vendors must comply with all local laws, rules and regulations imposed by the City of Covington, King County, Seattle King County Health Department and the State of Washington. This includes the appropriate business licenses and permits. Vendors are responsible for knowing and complying with all laws, rules, and regulations.

Once you have read the agreement in full, sign and submit the application form. If you have any questions or concerns about this agreement, please contact the Covington Chamber of Commerce at [admin@covingtonchamber.org](mailto:admin@covingtonchamber.org). We will respond within two business days.